
personal details

bride's full names	
occupation	
mobile	
work	
fax	
e-mail address	
groom's full names	
occupation	
mobile	
work	
fax	
e-mail address	
who will we be able to contact on the day, should the couple not be available to speak to?	

details regarding the wedding day

wedding date	
where will the bride be getting dressed?	
contact person at the venue/residence	
contact details of the venue/residence	
physical address	
where will the groom be getting dressed?	
contact details of the venue/residence	
venue for the ceremony	
time of ceremony (time stated on the invitation)	
contact person at the ceremony venue	

contact number of the ceremony venue	
venue for the celebration	
time of reception	
contact person at the reception venue	
contact number of the reception venue	
name of the service provider for the wedding cake	
contact number	
name of the photographer	
contact number	
how many guests are you inviting?	
how many guests are you expecting?	

wedding ideas

do you have a theme for your wedding?	
do you have a specific color scheme in mind?	
have you decided on a specific style for your wedding?	
what would you like your guests to experience and/ feel ?	
what did you really like or enjoy about previous weddings you've attended?	
what didn't you really like or enjoy about previous weddings you've attended?	
flowers you love ?	
those you don't ?	
materials you'd like to use? (e.g. lace, satin ribbon, organza, cotton, velvet, glass, mirror, wood, silver, gold, ceramic, beads, crystal etc.)	
those you'd rather avoid ?	

bridal / retinue flowers

<u>item/services</u>	<u>description</u>	<u>number</u>
<ul style="list-style-type: none"> bridal bouquet: <p><i>keeping in mind each bride's style, personality and the dress design – this item don't necessarily have to be a bouquet!</i></p> <p>type of bouquet? (round posy etc.)</p> <p>type of flowers?</p> <p>colors (s) of bouquet?</p> <p>flowers for your hair required?</p> <p>would you like a smaller version of your bouquet to throw?</p>		
<ul style="list-style-type: none"> maids of honor: <p><i>it's always nice to dress the girls! flowers can be added to their hair, wrists or different designs of smaller bouquets can be done.</i></p> <p>type of bouquet? (round posy etc.)</p> <p>type of flowers?</p> <p>colors (s) of bouquet?</p> <p>flowers for her/their hair required?</p>		
<ul style="list-style-type: none"> flower girls: <p><i>they are already adorable as is – but</i></p>		

<p><i>something floral will add the final touch!</i></p> <p>the age of the girl(s)?</p> <p>what would you like us to design for them?</p> <p>type of flowers?</p>		
<ul style="list-style-type: none"> • boutonnières (gents): <p><i>a very traditional item on our list – but still very popular (only if they will be wearing suits though!)</i></p> <p>type and color of flowers?</p>		
<ul style="list-style-type: none"> • boutonnières (ladies): <p><i>keep in mind that ladies often wear dresses in very delicate fabrics to an occasion like this – be careful of your choice here! rather create a wrist piece if the lady is not wearing a jacket-type garment.</i></p> <p>type and color of flowers?</p>		
<ul style="list-style-type: none"> • corsages (ladies) <p><i>this has always been a favorite item for us – often known to have been very kitsch – but now a really special fun or elegant piece designed with fresh flowers and the person to wear it! you can't go wrong!</i></p>		

<p>type and color of flowers?</p> <p>age of person(s) to wear them?</p> <p>should we incorporate other materials in the design? (lace, crystal beads, pearls etc.)</p>		
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ceremony flowers

<ul style="list-style-type: none"> are you getting married indoors or outdoors? <p><i>please only answer the questions relevant to your venue (color coded)!</i></p>		
<ul style="list-style-type: none"> gazebo: <p><i>depending on your choice of venue for the ceremony – this may or may not be included. should the venue have one – we can add a little color!</i></p> <p>do you require one?</p> <p>does the venue supply one?</p> <p>do you need for us to decorate it?</p> <p>is draping (if so, what color) required?</p> <p>would you like flowers (if so, what type and color) to be used?</p>		
<ul style="list-style-type: none"> carpets: <p><i>the spotlight will definitely be on you – they come in red and white (if you'd</i></p>		

<p><i>like things to be different – we'll look into it!</i></p> <p>do you need it indoors or outdoors?</p> <p>color?</p>		
<ul style="list-style-type: none"> • isle/pew decorations: <p><i>again – whether your venue is inside or out, it's the attention to finer detail that perfects the picture!</i></p> <p>do you prefer to have?</p>		
<ul style="list-style-type: none"> • register table décor: <p>would you like flowers or décor for this?</p>		
<ul style="list-style-type: none"> • church/ceremony area flower arrangements: <p><i>this item can be a lot of things: candles, crosses, flowers, stands, wire-items, chandeliers etc – It's your day – we customize it accordingly!</i></p> <p>please state your idea/requirement(s) clearly!</p>		

<ul style="list-style-type: none"> • confetti: <p><i>dry, fresh, herbs, bubbles, crystals, 'fynbos', rice, popcorn or any other!</i></p>		
<ul style="list-style-type: none"> • confetti-stands/containers: <p><i>glass, baskets, rusted containers, silver, tall, round, white stands etc.</i></p>		
<ul style="list-style-type: none"> • ceremony chairs: <p><i>should you require – there is a wide variety available to choose from. chair covers are also available.</i></p> <p>would you like us to add décor here?</p>		

celebration time

<ul style="list-style-type: none"> • pre-drinks • linen <p><i>depending on the style and theme of the wedding – different items may be required.</i></p> <ul style="list-style-type: none"> • flowers <p><i>the running of the events on the day will also determine the flower requirements. (buffet/butler service/cocktail tables for example).</i></p> <ul style="list-style-type: none"> • additional items 		
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<p><i>lighting, décor, gifts, guest list stand(s), parasols, heaters, lounges etc.</i></p>		
<ul style="list-style-type: none"> • foyer/entrance <p><i>depending on the venue chosen this might be an area in need of a little décor attention!</i></p> <p>do you require detail here?</p>		
<ul style="list-style-type: none"> • restrooms <p><i>this is an often neglected area – guests will definitely see this area!</i></p>		
<ul style="list-style-type: none"> • reception • bridal table <p><i>a traditional way of doing your seating plan – but it doesn't have to be old fashioned.</i></p> <p>shape of the table?</p> <p>number of guests to be seated (the bride and groom included)?</p> <p>linen required for this?</p>		

<p>style of the flowers/décor to be used?</p> <p>would you like to use candles?</p>		
<ul style="list-style-type: none"> • guest tables <p><i>round, square, long, scattered – this will be greatly influenced by the venue you decide on.</i></p> <p>shape of the table?</p> <p>number of guests to be seated per table?</p> <p>linen required for this?</p> <p>style of the flowers/décor to be used?</p> <p>the height of the arrangements?</p> <p>would you like to use candles?</p>		
<ul style="list-style-type: none"> • buffet <p><i>your menu will indicate the need for this – confirm with your venue or caterer.</i></p>		

extras

<ul style="list-style-type: none"> • lighting 		
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<p><i>candles, fairy lights, mood lighting – nothing creates atmosphere like lighting!</i></p> <p>do you require any additional lighting for the outside, dance, stairs, back of bridal table or any other area?</p>		
<ul style="list-style-type: none"> • draping 		
<ul style="list-style-type: none"> • special linen: tablecloths <p>dj table?</p> <p>gifts table?</p> <p>cake table?</p> <p>type? (embroidered, embossed, velvet, embroidered taffeta, taffeta, mock silk, heavy linen, patterned cloths)</p> <p>color?</p> <p>serviettes</p> <p><i>we prefer to use starched, large serviettes</i></p> <p>color?</p> <p>would you like detail?</p>		

specifics on furniture to be used

tables

please indicate what shape and size tables your venue will be supplying or whether we need to source them for you:

rectangular (1.2m x 1.0m) (1.8m x 750mm) (2.4m x 750mm) (2.4m x 1.2m)

square (1.4m) (1.8m)

round (1.5m – 8 guests) (1.8m – 10 guests)

cocktail tables

coffee tables

chairs

please indicate what type and color chairs your venue will be supplying or whether we need to source them for you:

chivari (silver, gold, wooden, lime-washed)

banquet/tiffany (silver, white, black, gold)

wimbledon (white)

a-frame (white)

tuscan (rustic with white seat)

plastic (we do not prefer these)

dance floor

white

wooden black black and white	
decorative wall panels mirrors light frames lamp shades printed screens material boards budget what amount have you allocated in your wedding day budget for flowers and décor? please answer this question!	
how did you come to hear of us?	
are there any other or additional items that you would like to add that we did not mention in the above section?	